#70/2 Industrial Estate,

Diego Martin,

Trinidad.

**TO WHOM IT MAY CONCERN**

My name is Brian St. Bernard, twenty-seven (27) years of age and I would like to be afforded an opportunity to work within your establishment. So as to enhance my professional skills while gaining experience in a dynamic work environment

Due to my prior work experience and strong support from family, I have been equipped with the necessary skills and attributes which has allowed me to grow as an individual, who is not only disciplined, but fully capable of adapting to a changing environment so as to complete the task at hand. I am respectful, honest, self-motivated and work oriented. I am dedicated to using the skills that I have been taught in order to be an asset to your organization.

Enclosed to my resume for your perusal.

Thank you in advance as I await your response.

Respectfully Yours,

*Brian St. Bernard*

**BRIAN ST. BERNARD**

#70/2 industrial Estate, Diego Martin

Email: brianbernard6@gmail.com

Tel: [868]637-2120 Cell:[868]308-1397/344-7715

**CURRICULUM VITAE**

**PERSONAL:**

Date of Birth: 17 th March 1988

Marital Status: Single

**OBJECTIVE:**

To secure a challenging position that allows for growth and development of my skills. I also have five(5) year experience in driving.

**EDUCATIONAL BACKGROUND:**

Diego Martin Government Primary School 1993-2000

Belmont Junior Secondary 2000-2003

Mucurapo Secondary Comprehensive 2003-2005

CIP IT Training Services Provider 2007-2008

**QUALIFICATION:**

**Engine Room Rating**

**Engineering Rating Class 4**

Seaman Class IV;

Areas: Personal Survival Techniques-basic

Fire Prevention 7 Fire Fighting- basic

Elementary First Aid

Personal Safety & Social Responsibilities

Nautical (Deck) knowledge

Introduction to Seamanship & Ropework

Ship Husbandry

**GRADE**

Windows 98 A

Microsoft Word 2000 A

Excel 2000 A

Access 2000 A

**SKILLS:**

* Proficient in Microsoft Word
* Familiar with Microsoft Excel and PowerPoint

**WORK EXPERIENCE:**

DDS Maintenance Sept 2005

Sun Way Construction (stock check clerk) Jan 2008

Collateral Security & Investigation Limited Apr 2010 ( port officer)

Singho Restaurant 2011-2014

Crews Inn Hotel & Yachting Centre (Docksman) 2014-Present

**STRENGTHS:**

* Excellent written and oral communication skills
* Meticulous attention to details
* Works well with others
* Success motivated